

2023/2024 Trust Loyalty Credit Requirements

Viewing of Vector Solutions' K-12 online courses and passage of the corresponding quizzes by at least 20% of the district's full-time equivalent employees

The Trust maintains a partnership with Vector Solutions to offer, via the SafeSchools products, a number of online courses to members on a variety of topics. The purpose of the partnership is to provide streaming education resources to district staff, with the intent of addressing some of the most common claims reported to the Trust.

To qualify for this item, at least 20 percent of the district's full-time equivalent employees must view at least one Vector Solutions training course and pass the corresponding quiz.

Attending at least one quarterly Regional Emergency Preparedness Consortium meeting

School emergency preparedness consortiums: (1) help school personnel establish a foundation of emergency preparedness and planning; (2) assist personnel in providing planning and training support at all levels; and (3) encourage other public entities and community partners to become more involved in school safety and security.

To qualify for this item, the district must send a representative to at least one regional consortium meeting (attendance sheets at the meeting will provide a record of attendance, and must be completely legible to verify member attendance).

Please reach out to Kaylee Sorensen (ksorensen@the-trust.org) for more information regarding registration, upcoming dates, and locations.

Attending a Transportation Leadership in Training course

Two tracts are available through the Leadership in Training curriculum: train-the-trainer and director/supervisor tracts. The Leadership in Training train-the-trainer program is geared toward driver trainers and includes time spent in the classroom and hands-on with a school bus. Participants receive training in all aspects of school bus driver instruction. Additionally, the Leadership in Training director/supervisor program offers training to administrators on key transportation administration topics, guidelines, and safety best practices.

To qualify for this item, the district must send a transportation representative to a Leadership in Training class (attendance sheets at the meeting will provide a record of attendance). Attendance at either curriculum tract will qualify the district for this loyalty credit item.

Completing a roof inspection checklist and providing the inspection/corrective action plan to the Trust

The roof inspection checklist can be found on the Trust website, and may be completed by any qualified district staff. It is our recommendation that the individual at the district that is responsible for facility maintenance completes the checklist. To qualify for this item, one or more roofs must be inspected. Send a completed checklist to your Member Services Coordinator.

Complete a cyber-incident response plan (CIRP) and submit it to the Trust for review

Creating and implementing a plan with your district will improve efficiency and promote effective communication among team members, ensuring a cohesive response if a cyber-incident occurs.

To qualify for this item, please submit a copy of your completed CIRP and Cyber Communication plan to your Member Services Coordinator.

Participate in an in-person or virtual cyber-specific tabletop exercise

Virtual tabletops must be attended by a district's entire cyber team, have a team lead to serve as facilitator, and the team members must be in the same room to participate together.

The Trust cyber tabletop webinar provides a practical and interactive approach to testing and refining your cyber incident response plan. You'll be presented with simulated cyber incidents, allowing you to:

- Assess your response team's preparedness, decision-making skills, and coordination abilities, identifying any gaps in your response.
- Develop a deeper understanding of team roles and responsibilities.
- Promote effective communication.
- Build the confidence to handle complex and evolving threats.

These will be 120-minute long exercises, and work best if other members of your team are in the same room so you can discuss your district's unique processes.

Upcoming dates and times for virtual tabletops are below:

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| Tuesday | 12/05/23 | at 9am |
| Wednesday | 01/24/24 | at 1pm |
| Thursday | 03/14/24 | at 9am |
| Thursday | 04/25/24 | at 9am |
| Thursday | 05/16/24 | at 1pm |

Attending one of the following Risk Management Summits, either in-person or via webinar:

- November 17, 2023 Loss Control Summit
- March 1, 2024 Liability RMS

The Risk Management Summit (RMS) is an annual, day-long training session designed to help educate members on safety and liability issues currently facing Arizona schools.

To qualify for this item, an employee from the district must attend the RMS, either in-person or via webinar.

Attending one of the Trust Leadership Academies in June 2023 or October 2023

The Leadership Academy is a unique learning experience for school administrators. Academy participants learn about legal risks relevant to schools, including those related to employment issues, abuse reporting, and special education. Attendees work with Arizona's foremost school attorneys and educational leadership experts to analyze real-life scenarios and talk through solutions.

The three-day academy occurred on June 14-16, 2023 and October 3-5, 2023.